

## CGSLC Council Agenda

Sunday, September 16, 2018 @ 11:45 a.m.

Attend: Theo, Chuck, Rebecca, Laurie, Pr. Manda, Tom, Joe, Susan, Kevin, Bob

Excused:

1. Welcome from Synod Vice President Gail
  - a. Gail shared about the work of the synod and encouraged council members and congregation members to get involved in the work of the synod
2. Devotion (Pr. Manda)
  - a. Pr. Manda shared an opening devotion
3. Approve September agenda
  - a. A motion was made, seconded, and approved
4. Approve July 15 minutes
  - a. A motion was made, seconded, and approved
5. Council Business
  - a. July 29th we approved funding for God's Work Our Hands Sunday
  - b. August 10th we approved a new accountant via email
6. Stewardship Report (Kevin)
  - a. Current Financials
    - i. They're not available this month but will be next month
  - b. 2017 Audit Report
    - i. Kevin shared that the report went smoothly
    - ii. The audit committee looked at a variety of expenses and made sure they were legitimate, which they explain in the report
    - iii. A motion was made, seconded, and approved
  - c. Accounting Transition
    - i. We're working on having everything caught up by October with the new accountant and new processes that are needed
    - ii. Payroll is now going through correctly
    - iii. There is a new form for check requests, which should be used for every expense for the various church ministries
  - d. Proposals
    - i. The council suggested that the personnel committee write a policy and procedures for auditing payroll records
    - ii. The council suggested that the finance ministry reassess financial policies and processes, including cash
    - iii. A motion was made, seconded, and approved for the above two proposals
7. 2019 Budget & Goals
  - a. Theo and Pr. Manda worked on a new draft of the 2019 goals
    - i. A motion was made, seconded, and approved to approve the goals
  - b. For the 2019 budget, general giving is at 2018 levels for now

- i. Previously there was a distinction between designated and restricted fund contributions; IRS policy going forward will make all funds restricted
- 8. Building Into the Future update
  - a. The new name for the campaign will be Beyond the Building; there will be an announcement about this next Sunday
  - b. The online and paper versions of the survey will be available soon to everyone on Breeze; this will be anonymous
  - c. Kristin from Kairos will be with us from October 19-21 for on-site interviews; each interview will last approximately half an hour
  - d. In November we will hear on Nov. 11th about the final recommendations of the listening study
  - e. We have interviews lined up so far with two architectural firms
- 9. Council communications plan
  - a. Council Update
    - i. We have been doing the monthly articles by council members as a way to connect what happens on council and the congregation
    - ii. Another possibility would be for the council member who writes for the newsletter during a given month also get up on a Sunday that month to say a few things about what we're doing on council
    - iii. Another idea would be to do something on video to be embedded in the weekly newsletter
- 10. Retreat Feedback
  - a. We will do this online
- 11. Pastor's report
  - a. Pr. Manda will send out for review a new draft of the Carden lease
  - b. Pr. Manda needs input on Christmas Eve worship times; she will put out a poll to the congregation to ask
  - c. Pastor Manda will send out a written report summarizing other matters
- 12. Wrap-up
  - a. For committees, if you have reports, please send them to Chuck by the beginning of the month so that the executive committee can process them
  - b. Minutes will be put online soon
  - c. October's meeting will be long; lunch will be provided; there will be two parts, including the regular agenda, plus the report from the listening study
- 13. Closing prayer (Bob)
  - a. Bob led a closing prayer