

## **CGS Council Minutes**

**Tuesday, April 21, 2020, 6:30pm via Zoom**

Present: P. Manda, Michael, Joe, Laurie, Skye, Jean Herriges, Susan, Petra, Rachel, Jerry

Excused Absences: Jean Hope

Opening Prayer - Michael

Behavioral Covenant

Approve Agenda - **M/S/C**

Devotion - P. Manda

Pastor's report

### ***Recap of what we have been doing:***

- ***Conducted 6 online services and continue to learn with the process.***
- ***We had Easter with the goal to see everyone and gather virtually and continue to make it accessible and easy for people to join, including a dial in number for those without video conferencing capability.***
- ***We are printing and mailing bulletins to those that need them.***
- ***We will continue to include more lay people.***
- ***It seems unlikely that we will be able to meet in person by Pentecost (May 31), so we are brainstorming ideas on what to do on that date (small groups?).***
- ***Staff is focusing on ways to flex their job duties based on the current environment (involving the congregation more, etc.).***
- ***Pastor Manda taking vacation April 30 - May 6.***
- ***Motion (Manda) - We won't consider meeting in person for worship until at least June 1. **M/S/C*****
- ***Next Sunday (May 3rd) we will have a guest preacher, and no communion on that Sunday, as Manda will be on vacation.***
- ***Manda needs help facilitating Bible study on Wed May 6th at 12:30pm. Michael will run the Zoom meeting. Manda will find someone else to lead the actual study.***
- ***Need someone to run Catechism during her vacation week. She will reach out to a couple of congregants to see if they can assist.***
- ***Need assistance reaching out to congregants. Manda will publish a list that we can use to sign up for individuals.***

### Committee Updates

#### 1. Audit Committee Appointment

***LaVerne Mack and Ron Danielsen have agreed to participate. M/S***

***Amended motion to appoint only one of these two people, moved to appoint LaVerne Mack. **M/S/C*****

#### 2. Finance Committee Appointment

***Link to financials:***

***<https://drive.google.com/drive/u/0/folders/1dic8B2cuFTRa4LDcnlms-LTks9DIN97p?ths=true>***

**Motion (Manda) - Move that we don't fill the 3rd spot on the Finance Committee.  
M/S/C**

3. Personnel Committee report sent via email

***Question about moving Ronny to a W2. A proposed amendment to AB5 has been submitted and is anticipated to pass, which would also exclude most musicians from AB5. We will wait for the final verdict on this before moving Ronny to a W2.***

#### Financials

1. Report
2. Paycheck Protection Program from the CARES Act

***We applied on April 11, and have not heard back yet. They should be contacting us by email (to Jean Herriges).***

3. Gift from St. John's Lutheran

***We received a restricted gift from St. John's Lutheran in Sunnyvale in the amount of \$100,000, designated for LGBTQ+. We will be having a conversation with them to make sure we understand the intent on how the funds are used. Gregg and Janet indicated they would be able to facilitate that conversation.***

#### May Congregational Meeting

***We will not be meeting in person. Per the Synod, the way to conduct the vote is by written mail-in vote.***

***Next step: Jean Herriges will craft a letter to the congregation that will explain how to vote by mail. Jean Hope will work with the nominating committee to put together a ballot to go with the letter. JH & JH will speak with the nominating committee to get biographical information on the nominees to put in the letter.***

***Put letter in the mail (post-marked) by this Monday, April 27th. Return-by-date will be May 26th.***

***The ballot needs to contain: Nominees for Treasurer, Council, Synod Assembly Voting Members, and a blank space in each category for a write-in option.***

***Susan and Petra will go to the church on May 29 or 30 to count the ballots.***

***We will get the congregation on a Zoom call on 5/31 to finalize the meeting. We will determine how that meeting will be conducted during the May council meeting.***

1. Current agenda:
  - a. Elect Treasurer  
***Nominees: Jean Hope, Gregg Zigler, Margaret Valliant***
  - b. Elect Council Members
  - c. Celebrate & thank staff and lay leaders

2. Vote to add agenda item: Elect synod assembly voting members of 2021
3. Brainstorm ways to celebrate, recognize, and thank staff and lay leaders

**MOTION (Manda) - Move that the congregation hold elections via mail-in ballot for council member, treasurer, and synod assembly attendees in May 2020 in lieu of an in-person meeting due to the COVID-19 pandemic. M/S/C**

**FOR OUR MAY COUNCIL MEETING:**

**Need to think about how we can accomplish these things:**

**How will we elect new officers.**

**Budget planning & parameters.**

**Celebrate staff and lay leaders on May 31.**

June Council retreat

Safe Car Park (Rachel)

**Program is still active (in June) with modifications due to the pandemic (still planning).**

**There have been announcements in the bulletin requesting volunteers (2 shifts per day).**

Council plan for 2020 (**postponing discussion to next month**)

Closing prayer (Jean Herriges)

**Note:**

Next council article to be submitted to Laura by May 12: Rachel

**Upcoming Council activity**

Tuesday, May 5: Executive Committee Meeting  
 Tuesday, May 19: Council meeting  
 Sunday, May 30: Congregational meeting  
 Tuesday, June 2: Executive Committee meeting  
 Fri-Sun, June 5-7: Council Retreat  
 Tuesday, June 16: Council meeting

Council Plan for 2020

January: Congregational Meeting

February: Set goals for the year

March: Parsonage and Beyond the Building updates; Financial Secretary and Memorial Secretary follow up

April: Call Committee for Deacon; set agenda for Congregational Meeting

May: Congregational Meeting

June: Retreat - on board new members, set vision, priorities for budget; Finance Team starts work on budget

July: Conflict Mediation Education?

August:

September: Budget talks; approve proposed budget

October: Set congregational meeting agenda; start nominating committee search

November: Annual Meeting

December: Bask in the glory of a productive year :)