

## CGS Council Meeting Minutes

Tuesday, October 20, 2020, 6:30pm via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82222145329?pwd=NnllWnJDc29pYVpYWFRYdEtzZG1PUT09>

Present: Jean Herriges, Michael Flanagin, Bob Blough, Susan Duran, Skye Gordineer, Petra Menard, Rachel Visscher, Jean Hope, Jerry Clark, Pr. Manda, Joe Shackelford

### Community Time

- Opening Prayer (Skye)
- Reading the [Behavioral Covenant](#)
- Devotion (Pastor Manda) - If we are not occupied, we are preoccupied... discipline is the effort to make space for God.

### Administration & Reports

1. Approve Agenda - **M/S/C**
2. Financial report
  - a. Reports as of 9/30/2020 in [Financials folder](#) for 2020
    - i. [Balance Sheet](#)
    - ii. [YTD P and L Compared to Budget](#)
    - iii. [YTD P and L with Prior Year Comparison](#)
3. Technology Update
  - a. **Trial setup is working in the sanctuary. A trial run will happen on Nov. 4th. The goal is to run live from the sanctuary on Nov. 29th.**
4. Property Report
  - a. Potential exclusive lease with the synod
    - i. **The synod would like to rent the space for one employee from Feb. 1 2021 through July/August of 2021. Rachel moves that we accept Laura's proposal (addendum 1). M/S/C**
  - b. Lease for Parsonage
    - i. **Michael to begin creating a lease for the parsonage.**
  - c. **Working on getting the parsonage ready for Pr. move in. An electrician coming soon for small various items. A quote for a fence is finally in. Painting, drywall, and tiling also in the works.**
5. Personnel Committee report
  - a. New Administrative position.
    - i. **Job description is complete. Title is Community Administrator. The position would be an ambassador for our church between our members and the public.**
  - b. **Handbook is done. Most likely won't be rolled out until January.**
  - c. **Harassment training is ready for the rest of the staff to complete.**



**Upcoming Council activity**

Tuesday, November 3: Executive Council meeting

Tuesday, November 17: Council Meeting

Sunday, November 22: Congregational Meeting

**Addendum 1:**

Sierra Pacific Synod is in need of a temporary satellite office until their new staff comes onboard. They are looking for one office that they can rent on a month-month basis starting February 1, 2021 until the new staff comes in, likely July/August of 2021. We can renegotiate at that time if both parties wish to continue. We will not need to provide anything other than space; they will bring in their own desks, chairs, etc. The Wi-Fi already reaches out there; we will just give them the login information for that. They might be interested in access to the copier as well. If they are, we can establish login codes and they will pay an agreed upon per copy rate. I would like to rent Classroom 5 (350 sq. ft.) for exclusive use to the Synod for \$700 per month (plus copy machine privileges if necessary) for a month to month term starting on February 1, 2021. Please advise if this arrangement is acceptable.