

CONTINUING RESOLUTIONS of Christ the Good Shepherd Lutheran Church

(last updated on October 15, 2017)

CONTINUING RESOLUTIONS

C5.04.08. The congregation shall, at its Annual Meeting, elect laypersons to serve as voting members of the Synod Assembly and at meetings of any conference, cluster, coalition, or other area subdivision of which it is a member. The term of duty shall be one year, with no limit on serving successive terms. If a duly elected layperson is unable to perform these duties, the Congregation Council may, by simple majority vote, appoint another voting member of the congregation to serve for the remainder of that term.

C8.05.e17. For the purposes of the annual review of the membership roster, the council may interpret the phrase 'contribution of record' broadly to include identifiable in-kind gifts, committed personal service, and other forms of committed visible stewardship supporting the congregation's mission, in lieu of identifiable financial contributions.

C12.01.A07. The Congregational Council shall consist of nine to twelve members.

C12.04.B14. Disbursements from the scholarship fund are at the discretion of the council and shall be limited to participation in faith forming opportunities that are aligned with the mission and values of CGS. Preference will be given to opportunities which directly benefit the faith community at CGS.

C13.07.A09. The Christian Education Ministry is responsible for all aspects of education in support of the common faith for everyone

associated with our community. These activities include formal classroom instruction for all ages, informal instruction, operation of the church's library, discussion groups, book clubs, Bible studies, seminars and lecture series.

C13.07.B99. The Property Ministry shall provide for the maintenance and upkeep of all the church's real property. This will include landscape maintenance, janitorial and clean up tasks and facilities usage. The committee shall also identify and/or assemble perceived capital facilities improvements to promote the safety, comfort and adaptability of the property and structures to the church's Mission. Such improvements will be scoped and prioritized for presentation to and consideration of the Church Council. The Property Chair convenes the Property Committee meetings and reports Committee recommendations and property status to the Council.

C13.07.C06. The Financial Secretary shall have oversight of all gifts to the church's ministry including any special gifts, grants, etc. Periodic reports shall be issued to detail progress toward completion of pledges, etc. The Financial Secretary shall be selected from the congregation's membership by the Council for a three-year term, and may serve multiple terms.

C13.07.C08. The Memorial Secretary shall be responsible for handling the communications necessary to identify appropriate potential uses for restricted funds designated for memorials. This function is distinct from that of the Financial Secretary, who is responsible for maintaining the confidentiality of individual contributions, and that of the Treasurer, who is responsible for maintaining an accurate accounting of all funds, and that of the Congregational Council, which retains final authority over expenditures. The Memorial Secretary shall:

- a. follow the purchase or project from inception to completion, and maintain communications with the relevant ministries, such as the Finance Ministry and the Property Ministry, as well as with the family or estate associated with the memorial;

- b. authorize memorial-related expenses (in addition to the authorizations which would otherwise be needed for the expenditure);
- c. maintain the "memorial book" and other appropriate records of how memorial funds have been used;
- d. when appropriate, assist in arranging dedication services and notifying family members;
- e. when appropriate, oversee the purchase and installation of plaques.

The Memorial Secretary shall be selected from the congregation's membership by the Council for a three-year term, and may serve multiple terms.

C13.07.C99. The Finance Ministry shall exercise oversight of all the financial affairs of the congregation to make sure that they are being conducted efficiently, giving particular attention to the prompt payment of all obligations and to the regular forwarding of benevolence moneys to the synodical treasurer. It shall prepare a draft budget for the succeeding year, including this congregation's full indicated share in support of the wider ministry being carried on in its behalf by the Evangelical Lutheran Church in America and the Sierra Pacific Synod, and shall submit such budget to the church council for its action and later presentation to a congregational meeting. It shall, subject to the approval of the church council, be responsible for the congregation's investments and its total insurance program. The Treasurer and Financial Secretary shall be members of the committee and the Treasurer shall provide liaison with the Church Council.

C13.07.D15. We recognize that **stewardship** (e.g., evoking and promoting the expression of Christian faith in daily living; promoting the Christian use of money; informing the congregation of local, national and world-wide ministries; and leading all members to higher levels of proportionate giving for the Lord's work) is a value that should pervade all our actions as a congregation. Therefore, the **council** of this congregation shall demonstrate **stewardship** in all its decisions and actions.

C13.07.E16. The Worship & Music Ministry shall seek to curate worship in a manner informed by Lutheran liturgy, theology, and cultural seasons so that all members of the congregation are spiritually uplifted, encouraged to participate fully, and invited to share their unique gifts in the worship life of the congregation. The ministry shall be responsible for all aspects of worship planning, including but not limited to selecting the lectionary, liturgy, and format for congregational participation and materials; arranging, decorating, and utilizing the worship space; choosing how to practice hospitality to worshippers; evaluating worship; planning special worship services, rites, and occasions in the life of the congregation; and defining and directing worship roles needed for the season's liturgy, including recruitment and training. The ministry shall consist of the pastor, music staff, altar guild coordinator, reader coordinator, worship coordinator(s), and other lay members of the congregation who wish to participate. The council shall appoint at least one worship coordinator for a two-year term. The ministry is accountable to the congregation via the council.

C13.07.F15. We recognize that **evangelism** is a value that should pervade all our actions as a congregation. Therefore, the **council** of this congregation shall consider **evangelism** in all its decisions and actions.

C13.07.G99. The Social Action Ministry shall extend Christian compassion and helpfulness to the ill, the aged, the orphaned, the underprivileged, the imprisoned and, in general, to persons of all ages in need of aid in body and soul. It shall strive to enlist in these efforts as many as possible of the individual members and organizations of the congregation. This committee shall also have the duty to study social conditions, primarily in the local community, in order to bring the cleansing and healing light of Christian truth to bear upon critical problems through thoughtful Christian discussion of facts and issues. It shall lay before the church council proposals for action issuing from such study and discussion.

C13.07.H09. The Youth and Family Ministry shall seek to involve children and youth in all aspects of the life of the congregation; operate the church's nursery; promote the Christian development of

young leaders; assist the church council and the congregation in the identification of the needs of children, youth, and families; and present to the church council proposals for strengthening the connections between church and home as a means of faith formation.

C13.07.J14. The Congregation Council may from time to time establish a Committee on Vision and Mission. The Committee on Vision and Mission's purpose is to discern this congregation's mission and vision, to distill these into concise statements, and to recommend these to the Congregation Council for consideration. The Committee shall produce these statements within six months of its activation, and shall then be dissolved. The committee shall have 8 to 10 members (representing key diversities of this congregation, and not limited to members of the congregation) appointed by the Council. The membership of the committee shall include at least one member of the Council in addition to the Pastor.

The Committee's work and process are expected to be rooted in scripture. The work is primarily a matter of discernment, rather than change. The Committee must engage the congregation and community in dialogue. It is recognized that this process may be transformational for both the Committee and the Congregation.

C13.07.K16. The Strategic Planning Committee consists of at least two members of the Congregational Council and the pastor, appointed by the Council to one-year terms. In consultation with the Committee on Vision and Mission (if it is active) this committee is responsible for maintaining the congregation's Strategic Plan document, gathering input from all ministries, committees, team leaders, and staff.

C12.13.A14. For matters where time is of the essence, the Congregation Council may take a vote by electronic mail using the council's mailing list <cgscouncil@yahoogroups.com>, subject to the following provisions:

a) Any member of the council may request such a vote; this request must clearly state the question to be decided, and the time frame in

which responses are needed. The member planning to make the motion should solicit amendments and clarifications before requesting a vote.

b) An absolute majority of the council's members must vote in the affirmative, and at least two-thirds of the council's members must register a vote or abstention within the requested time frame for the motion to succeed.

c) The Executive Committee shall certify, and the Secretary shall minute (record) the voting results.